

PUBLIC WORK SESSION  
OF THE  
BOARD OF SCHOOL TRUSTEES  
Elkhart Community Schools  
Elkhart, Indiana

**NOTICE OF MEETING CANCELLATION**

Date: Tuesday, January 10, 2023  
Time: 6:00 p.m.  
Location: J.C. Rice Educational Services Center  
2720 California Road  
Elkhart, Indiana 46514



---

Superintendent of Schools

Posted and electronically delivered  
to School Attorney and  
News Media on Thursday,  
January 5, 2023 and  
electronically delivered to Board  
Members on Thursday, January 5, 2023.

The Board's meeting site is accessible to all persons. Any person requiring accommodation or assistance should contact the Secretary to the Board of School Trustees with the School Corporation's administrative office, located at 2720 California Road, Elkhart, Indiana 46514, at 574-262-5506.

NOTICE OF ORGANIZATIONAL MEETING

OF THE

BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

Date: Tuesday, January 10, 2023

Time: 6:30 p.m.

Purpose: Organizational Meeting

Location: J.C. Rice Educational Services Center  
2720 California Road  
Elkhart, Indiana 46514



---

Superintendent of Schools

Posted and electronically delivered to School Attorney and News Media on Thursday, January 5, 2023 and electronically delivered to Board Members on Thursday, January 5, 2023.

The Board's meeting site is accessible to all persons. Any person requiring accommodation or assistance should contact the Secretary to the Board of School Trustees with the School Corporation's administrative office, located at 2720 California Road, Elkhart, Indiana 46514, at 574-262-5506.

NOTICE OF ANNUAL MEETING  
OF THE  
BOARD OF FINANCE

Elkhart Community Schools  
Elkhart, Indiana

Date: Tuesday, January 10, 2023

Time: Immediately following Board of School Trustees  
Organizational Meeting

Purpose: Organizational Meeting

Location: J.C. Rice Educational Services Center  
2720 California Road  
Elkhart, Indiana 46514



---

Superintendent of Schools

Posted and electronically delivered to School  
Attorney and News Media on Thursday,  
January 5, 2023 and electronically  
delivered to Board Members  
on Thursday, January 5, 2023.

The Board's meeting site is accessible to all persons. Any person requiring accommodation or assistance should contact the Secretary to the Board of School Trustees with the School Corporation's administrative office, located at 2720 California Road, Elkhart, Indiana 46514, at 574-262-5506.

MEETING  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

**NOTICE OF MEETING TIME CHANGE**

Date: Tuesday, January 10, 2023

Time: **Immediately following Board of School  
Trustees Annual Meeting of the Board of  
Finance**

Location: J.C. Rice Educational Services Center  
2720 California Road  
Elkhart, Indiana 46514



---

Superintendent of Schools

Posted and electronically  
delivered to School Attorney and  
News Media on Thursday,  
January 5, 2023 and electronically  
delivered to Board Members  
on Thursday, January 5, 2023.

The Board's meeting site is accessible to all persons. Any person requiring accommodation or assistance should contact the Secretary to the Board of School Trustees with the School Corporation's administrative office, located at 2720 California Road, Elkhart, Indiana 46514, at 574-262-5506.

ELKHART COMMUNITY SCHOOLS  
BOARD OF SCHOOL TRUSTEES  
Elkhart, Indiana

Organizational Meeting

January 10, 2023

**AGENDA**

1. Call to Order/Pledge
- 2. Oath of Office**
3. Election of President, Vice President and Secretary
4. Conflicts of Interest
5. Resolution of the Board of School Trustees
6. Adjournment



# UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

State Form 54266 (4-10) / Form 236  
STATE BOARD OF ACCOUNTS

## Indiana Code 35-44-1-3

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant who is under the direct or indirect administrative control of the public servant; or receives a contract or purchase order that is reviewed, approved, or directly or indirectly administered by the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in I.C. 31-3-4-1) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from I.C. 35-44-1-3. Care should be taken to review I.C. 35-44-1-3 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Dacey Davis  
2510 Stark Avenue, Elkhart, IN 46517
2. **Title or Position with Governmental Entity:** President, Board of School Trustees
3. a. **Governmental Entity:** Elkhart Community Schools  
b. **County:** Elkhart
4. **This statement is submitted (check one):**
  - a.  as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
  - b.  as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. **Name(s) of Contractor(s) or Vendor(s):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship):  
Employee Fringe Benefit Packages  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





**UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT**

State Form 54266 (4-10) / Form 236  
STATE BOARD OF ACCOUNTS

**Indiana Code 35-44-1-3**

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant who is under the direct or indirect administrative control of the public servant; or receives a contract or purchase order that is reviewed, approved, or directly or indirectly administered by the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in I.C. 31-3-4-1) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from I.C. 35-44-1-3. Care should be taken to review I.C. 35-44-1-3 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Troy E. Scott  
30564 Raintree Drive, Elkhart, IN 46514

2. **Title or Position with Governmental Entity:** \_\_\_\_\_  
Vice President, Board of School Trustees

3. a. **Governmental Entity:** Elkhart Community Schools

b. **County:** Elkhart

4. **This statement is submitted (check one):**

a. \_\_\_\_\_ as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or

b.  as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.

5. **Name(s) of Contractor(s) or Vendor(s):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship):

Employee Fringe Benefit Packages  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



7. **Description of My Financial Interest** (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

As a current member of the Elkhart Community Schools' Board of Trustees,  
approving employee fringe benefit packages could affect my insurance premiums.

(Attach extra pages if additional space is needed)

8. **Approval of Appointing Officer or Body** (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university):

I (We) being the \_\_\_\_\_ of  
(Title of Officer or Name of Governing Body)

\_\_\_\_\_ and having the power to appoint  
(Name of Governmental Entity)

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44-1-3; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Elected Official

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Office

9. **Effective Dates** (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

\_\_\_\_\_ Date Submitted (month, day, year)

\_\_\_\_\_ Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting to the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: \_\_\_\_\_  
(Signature of Public Servant)

Date (month, day, year): \_\_\_\_\_ January 10, 2023

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county in which the governmental entity executed the contract or purchase. A copy of this disclosure will be forwarded to the Indiana State Ethics Commission.



**UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT**

State Form 54266 (4-10) / Form 236  
STATE BOARD OF ACCOUNTS

**Indiana Code 35-44-1-3**

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant who is under the direct or indirect administrative control of the public servant; or receives a contract or purchase order that is reviewed, approved, or directly or indirectly administered by the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in I.C. 31-3-4-1) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from I.C. 35-44-1-3. Care should be taken to review I.C. 35-44-1-3 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Douglas K. Weaver  
56004 Jayne Drive, Elkhart, IN 46514

2. **Title or Position with Governmental Entity:** \_\_\_\_\_  
Secretary, Board of School Trustees

3. a. **Governmental Entity:** Elkhart Community Schools  
b. **County:** Elkhart

4. **This statement is submitted (check one):**  
a. \_\_\_\_\_ as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or  
b.  as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.

5. **Name(s) of Contractor(s) or Vendor(s):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship):  
Employee Fringe Benefit Packages  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**ELKHART COMMUNITY SCHOOLS**  
**Elkhart, Indiana**

**January 2023 Resolution of the Board of School Trustees of**  
**Elkhart Community Schools**

Be it resolved that the following items are hereby approved by the Board of School Trustees of Elkhart Community Schools:

- 1) The Treasurer of Elkhart Community Schools (ECS), IC 20-26-4, shall be Kevin Scott, effective appointment date to appointment date.
- 2) The Deputy Treasurer of Elkhart Community Schools, IC 20-26-4, shall be Erica Purvis, effective appointment date to appointment date.
- 3) The copy fee for records obtained through the office of the Superintendent of Elkhart Community Schools for the year of 2023 shall be ten (10) cents per page.
- 4) The officers and members of the Board of Finance shall be the same as the officers and members of the Board of School Trustees.
- 5) The Board of School Trustees compensation for 2023 shall not exceed: \$2,000.00 per year IC 20-26-4-7 (1); and a per diem rate of \$50.00 for other meetings per NEOLA 0144.1.
- 6) The Cash Management Provider for 2023 shall be Lake City Bank.
- 7) The ECS School Board shall appoint Barnes & Thornburg as Legal Counsel.
- 8) The Elkhart Truth and Goshen News shall be designated for 2023 for the advertisement of Legal Notices to the public.
- 9) Mileage rate reimbursement shall be the IRS rate effective January 1, 2023 of \$.655 per mile.
- 10) The Board approves the Bond amounts as follows:

Corporation Treasurer	\$200,000
Deputy Treasurer	\$25,000
4 High School ECA Treasurers	\$20,000
5 High/Middle School Cafeteria Mgrs	\$10,000
5 other Treasurers	\$10,000
45 other ECA Treasurers	\$5,000

ADOPTED: January 10, 2023

\_\_\_\_\_  
President

\_\_\_\_\_  
Member

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Member

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

ATTEST:

\_\_\_\_\_  
Secretary, Board of School Trustees

ELKHART COMMUNITY SCHOOLS  
BOARD OF SCHOOL TRUSTEES  
Elkhart, Indiana

Board of Finance Annual Meeting

January 10, 2023

**AGENDA**

1. Call to Order/Pledge
2. Adoption of Resolution

BE IT RESOLVED that the Board of Finance does hereby authorize the Treasurer of the Elkhart community Schools to invest funds from the depository balance instead of from a specific fund balance in accordance with the provisions established by Indiana Code 5-13-9-6.

3. Review 2022 Investment History and Investment Policy as stipulated in I.C. 5-13-7-7.
4. Financial Indicators
5. Adjournment

**ELKHART COMMUNITY SCHOOLS  
2022  
INVESTMENT HISTORY**

<b>Investment Date</b>	<b>Maturity Date</b>	<b>Interest Rate</b>	<b>Institution</b>	<b>Principal</b>	<b>Interest</b>
----------------------------	--------------------------	--------------------------	--------------------	------------------	-----------------

\*No investment activity during 2022

Book	Policy Manual
Section	6000 Finances
Title	INVESTMENT INCOME
Code	po6144
Status	Active
Adopted	November 22, 2016

#### 6144 - INVESTMENT INCOME

The School Board authorizes the Treasurer and/or designee to make investments of available monies from the several funds of the Corporation.

The purpose of the investments is to maximize the returns on the Corporation's excess cash balances consistent with safety of those monies and with the desired liquidity of the investments.

All investments must mature or be redeemable within two (2) years of the date of purchase.

The Treasurer is authorized to contract with a depository for the operation of a cash management system under the following conditions:

- A. the contract is in writing
- B. the contract provides for the investment of funds
- C. the depository keeps all records concerning investment cash management
- D. the investments are made in accordance with State law
- E. the contract, which cannot exceed two (2) years, is awarded using the Corporation's bidding procedure

Money in the several funds of the School Corporation may be commingled for the purpose of making an investment.

The Board may authorize the Board's investing officer to invest in certificates of deposit from depositories that have been designated by the State Board of Finance as a depository for State funds under I.C. 5-13-9-5 but have not been designated by the Corporation's Board of Finance established by Board Bylaw 0151.1. This authorization shall be in the form of a resolution approved by the Board. Such resolution must provide that the authority to invest in these certificates of deposit granted by the resolution expires on a date that is not later than two (2) years after the date of the Board's vote adopting the resolution.

#### © Neola 2013

Legal	I.C. 5-13-9, 20-26-5-4
	I.C. 5-13-9 –Deposit and investment of public funds
	I.C. 5-13-9-5(a) – Authorization to invest in certificates of deposit
	I.C. 20-26-5-4 – Specific powers
	I.C. 36-1-2-10 – "Municipal corporation" defined to include "school corporation"
	I.C. 36-1-2-13 – "Political subdivision" defined to include "municipal corporation"
	State Board of Accounts Public Schools Manual Part 14





**BUSINESS OFFICE**

\*\*\*\*\*

**ELKHART**  
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: BOARD OF SCHOOL TRUSTEES  
DR. STEVE THALHEIMER**

**FROM: KEVIN SCOTT**

**DATE: 1/10/2023**

**SUBJECT/FISCAL INDICATORS**

---

House Enrolled Act 1315 (2018) established the Fiscal and Qualitative Indicators Committee, under the direction of the state's Distressed Unit Appeal Board (DUAB). Through public hearings and meetings in June-October 2018, the Committee developed indicators used to evaluate the financial condition of school corporations.

Indiana Code 5-13-7-8 requires Superintendent or designee to provide a report to the Board of Finance to assess the financial condition of the school corporation using the state's Fiscal Indicators as a reference. The information attached along with this cover memo satisfy the requirement.

While our enrollment has been on a downward trend, from a financial perspective as reflected in the Fiscal Indicator charts, ECS has been improving.

Also of note for the Board was a discussion we had with the Distressed Unit Appeal Board staff as required due to the expiration of the Operating Referendum. Here is an excerpt of the positive response we received from the DUAB executive director Pete Miller.

*On December 6, 2022, Atlantis and I provided the Distressed Unit Appeal Board ("DUAB") with a summary of information gathered during the informal assessment. This summary included information on the fund balances, how the school corporation is moving forward after the expiration of the referendum, and enrollment history. Based on review of this summary and the fiscal indicators for your school corporation, DUAB determined that no further escalation in the process is needed.*

Please contact me if you have questions regarding information provided in this report.

School Corporation (ID): 2305  
 ELKHART COMMUNITY SCHOOL CORPORATION

2720 California Rd, Elkhart, IN, 46514  
<http://www.elkhart.k12.in.us/>



Most Recent Audit as of July 1, 2022: <https://www.in.gov/sboa/WebReports/B59289.pdf>  
 Additional audit reports may be found at <https://secure.in.gov/apps/sboa/audit-reports/#/>

2021-22 Fall Student Count (Average Daily Membership): **11,538.6**  
[Learn more about student demographics of the school corporation](#) ▶

2022 Net Assessed Value: **\$3,781,100,298**  
 2019 Estimated Population: **77,331**

**\*\*NOTICE\*\***

School fund structure was modified in 2019. The General Fund, Capital Projects Fund, Transportation Fund, Bus Replacement Fund and certain specialty operating funds were eliminated and replaced with an Education Fund and an Operations Fund. Additional updates also were made to the chart of accounts at that time.

It is important to note that many funds have specific purposes as required either by State statutes or State or Federal grant requirements. As such, a school corporation's ability to transfer between funds or utilize fund balances and revenue for uses other than the purposes directed for a particular fund may be restricted.

For description of funds included by fund classification, please refer to the Data Sources document - <https://www.in.gov/duab/files/School-Corporation-Fiscal-Indicators-Data-Sources.pdf>

### Average Daily Membership ("ADM")

ADM is the number of eligible students enrolled in a school corporation on a particular day ("count day") designated by the State Board of Education. ADM is utilized in the State funding formula to determine the amount of tuition support that the State of Indiana will provide to the school corporation. Increasing or decreasing ADM will impact the amount of funding available to the school corporation.

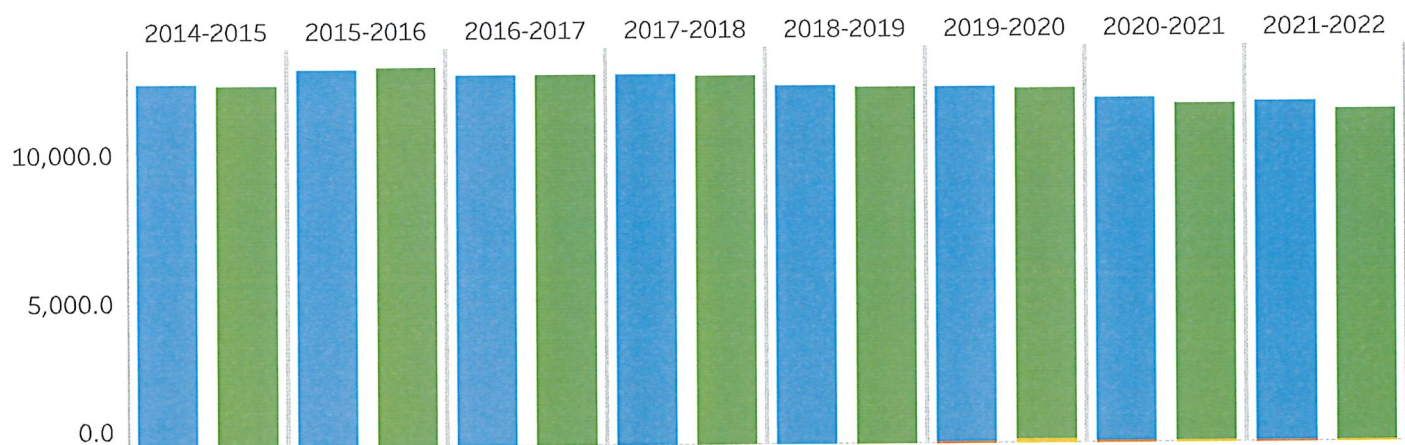
Since 2014, two count days have occurred - one in September and one in February. For all years displayed but 2018 and 2019, tuition support was adjusted based on each count. For years 2018 and 2019, the February count did not impact tuition support, but the counts are displayed on this indicator for informational purposes.

Beginning with the fall count date for the 2019-2020 school year, school corporations differentiated between students that receive instruction in-person and students that receive instruction virtually. The level of tuition support differs for those students attending virtually. For the 2020-2021 school year, students receiving instruction virtually due to COVID-19 are included in the in-person count for the purposes of this indicator, as tuition support funding for these students is the same as students attending in-person.

Time Of Year  
 All

Virtual v In Person  
 All

### Average Daily Membership ("ADM")



**Legend**

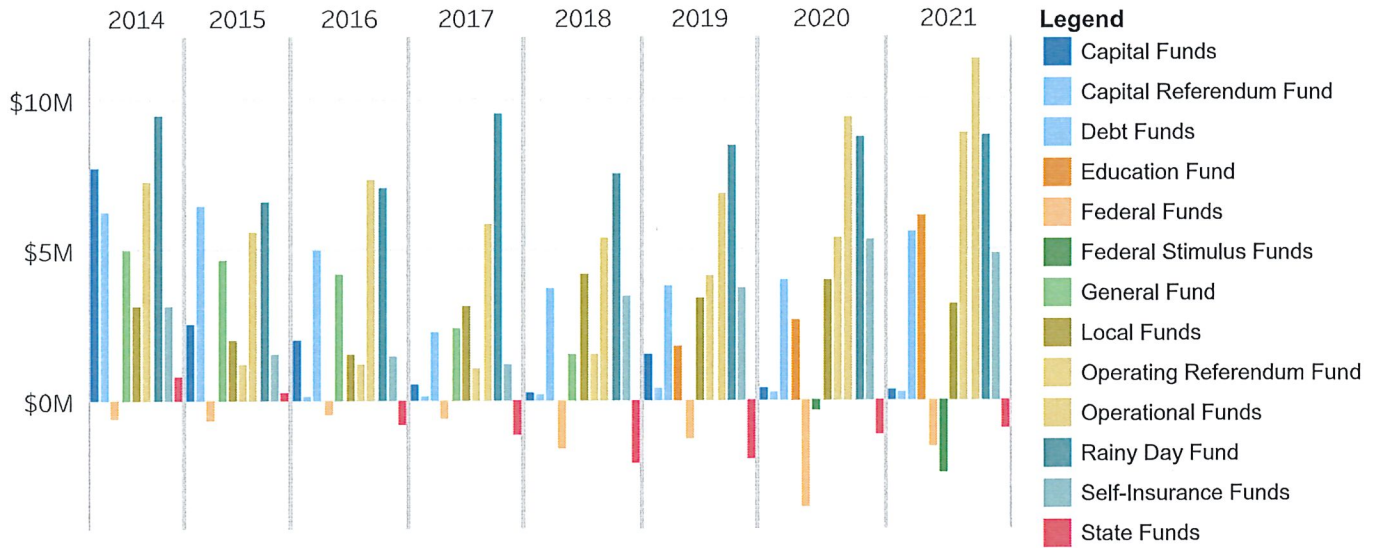
■ Fall In-Person ■ Fall Virtual Count ■ Spring In-Person Count ■ Spring Virtual Count

## Fund Balances

Fund Balances as of December of the calendar year listed.

Select Funds by Fund Classification: All  
 Classification v Sum Classification

### Fund Balances

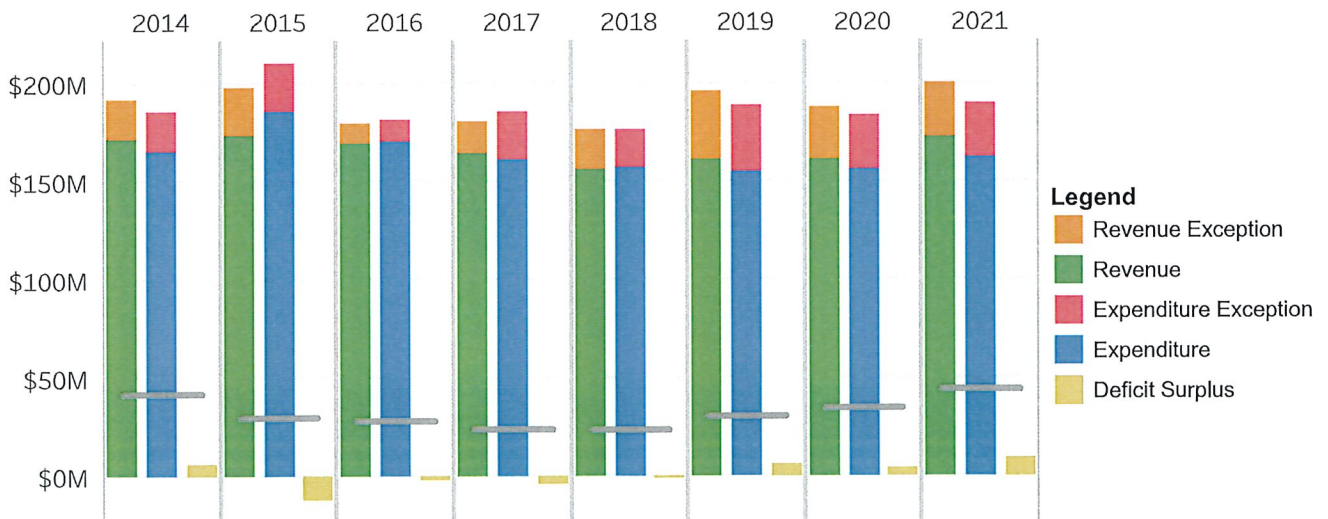


## Annual Deficit/Surplus

This indicator provides a comparison of revenue to expenditures on a calendar year basis, including whether the school corporation had an operating deficit or surplus for that year. **Exceptions can be transfers from one fund to another or adjusting entries for accounting purposes.** Fund balance is also included to assist in identifying situations in which the school corporation utilized existing fund balances to fund expenditures.

Select Funds by Fund Classification: All

### Annual Deficit/Surplus



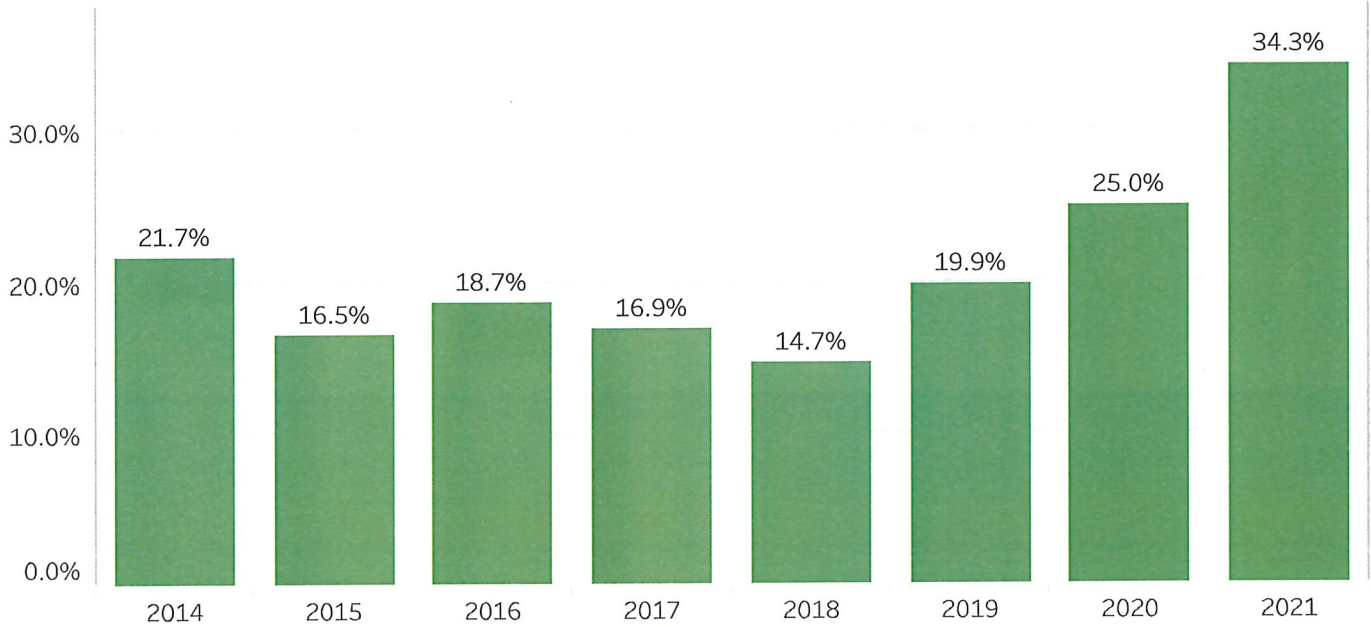
### Fund Balances as Percent of Operations Expenditures

This indicator considers the ability of the school corporation to maintain operations in the event of delays in revenue by utilizing existing fund balance to fund operations. Fund balances for this metric include the Education Fund, General Fund, Operating Referendum Fund, Operational Funds, and Rainy Day Fund

Select Funds by Fund Classification:

All

Fund Balances As Percent Of Expenditures



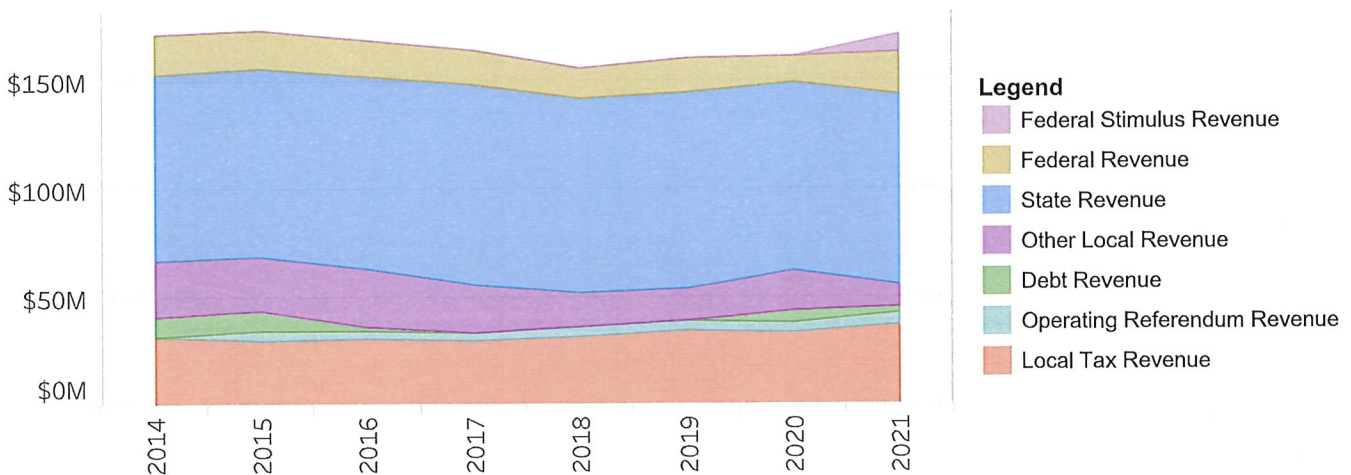
### Revenue by Type

Local Tax revenue includes property tax, income tax, and other taxes as applicable. Other local revenue will include revenue sources such as rental income and sale of property. Debt revenue includes bond and loan proceeds. State revenue includes tuition support and other grants received from the State. Federal revenue includes grant funding received from the Federal government.

Select Funds by Fund Classification:

All

Revenue by Type



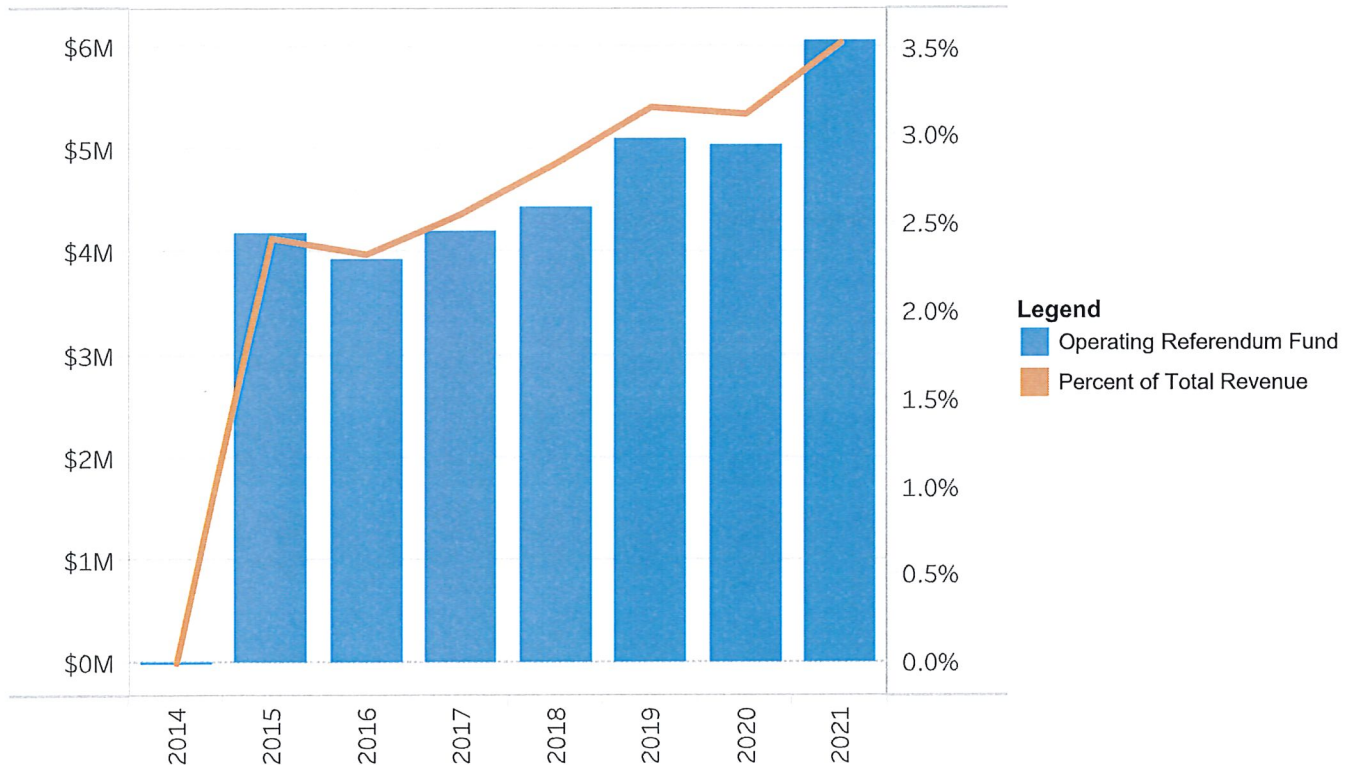
## Operating Referendum Revenue as Percent of Total Revenue

For those school corporations that have successfully obtained an operating referendum, this indicator provides data on the importance of the referendum revenue to the school corporation's revenue picture. For additional information, visit the Department of Local Government Finance's Referendum Information page (<https://www.in.gov/dlqf/8789.htm>).

Select Funds by Fund Classification:

All

### Operating Referendum Revenue as Percent of Total Revenue



#### For More Information:

Indiana Department of Education School Financial Reports (<https://form9.doe.in.gov/public/home/dashboard>)

Indiana Department of Education InView (<https://inview.doe.in.gov/>)

State Board of Accounts Audit Reports (<https://secure.in.gov/apps/sboa/audit-reports/#/>)

Indiana Gateway for Government Units (<https://gateway.ifionline.org/>)

For technical problems, questions or feedback about the Indicators Dashboard, please contact [indicators@duab.in.gov](mailto:indicators@duab.in.gov).

School Corporation Fiscal Indicators Data Sources

(<https://www.in.gov/duab/files/School-Corporation-Fiscal-Indicators-Data-Sources.pdf>)

AGENDA FOR  
BOARD OF SCHOOL TRUSTEES  
REGULAR MEETING

Elkhart Community Schools  
Elkhart, Indiana

January 10, 2023

CALENDAR

Jan	10	6:30 p.m.	Organizational Meeting, J.C. Rice Educational Services Center
Jan	10	Immediately Following	Finance Meeting, J.C. Rice Educational Services Center
Jan	10	Immediately Following	Regular Board Meeting, J.C. Rice Educational Services Center
Jan	17	6:00 p.m.	Special Public Work Session, J.C. Rice Educational Services Center
Jan	24	6:00 p.m.	Public Work Session, J.C. Rice Educational Services Center
Jan	24	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

\*\*\*\*\*

- A. CALL TO ORDER
- B. THE ELKHART PROMISE
- C. INVITATION TO SPEAK PROTOCOL
- D. MOMENT OF PRIDE
- E. CONSENT ITEMS:

- Minutes – December 19, 2022 – Regular Board Meeting
  - Claims
  - Fundraisers
  - Gift Acceptance
  - Conference Leaves
  - Personnel Report

- F. INSTRUCTIONAL REPORT
- G. OLD BUSINESS
- H. NEW BUSINESS

Contract Non-Renewal – The administration recommends Board adoption of a Resolution authorizing the Superintendent to issue written preliminary notice of contract non-renewal.

2023-2024 School Calendar – The administration presents the proposed 2023-2024 School Calendar for initial consideration.

I. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

J. ADJOURNMENT

MINUTES  
OF THE REGULAR MEETING  
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

December 19, 2022

<p>J.C. Rice Educational Services Center, 2720 California Road, Elkhart – at 8:02 a.m.</p>	<p>Place/Time</p>
<p>Board Members Present: Dacey S. Davis Troy E. Scott Douglas K. Weaver</p> <p>Babette S. Boling Roscoe L. Enfield, Jr. Kellie L. Mullins Anne M. VonDerVellen</p>	<p>Roll Call</p>
<p>Board president Dacey Davis called the regular meeting of the Board of School Trustees to order.</p>	<p>Call to Order</p>
<p>Board member Rocky Enfield recited the Elkhart Promise.</p>	<p>The Elkhart Promise</p>
<p>By unanimous action, the Board approved the following consent items:</p>	<p>Consent Items</p>
<p>Minutes – December 13, 2022 – Public Work Session Minutes – December 13, 2022 – Regular Board Meeting</p>	<p>Minutes</p>
<p>Payment of claims totaling \$5,913,480.24 as shown on the December 19, 2022 claims listing. (Codified File 2223-82)</p>	<p>Payment of Claims</p>
<p>Proposed school fundraisers in accordance with Board policy. (Codified File 2223-83)</p>	<p>Fundraisers</p>
<p>Extra-curricular purchase requests: West Side Athletics Account to purchase thirty (30) helmets totaling \$5,670.00 and West Side Extra-Curricular Account to purchase three (3) trombones and six (6) trumpets totaling \$9,149.55.</p>	<p>Extra- Curricular Purchases</p>
<p>The following donations were made to Elkhart Community Schools (ECS): Oil, lubricants, and other miscellaneous automotive supplies with an owner estimated value of \$78,000 from Kem Krest to the Elkhart Area Career Center (EACC) to be used in the Automotive and Diesel Technology classes; \$1,000 from Legacy Heating and Air, Inc. to Elkhart High School (EHS) Cheerleading team to assist with the growth of the program;</p>	<p>Gift Acceptance</p>



and \$1,000 from Monteith's Best-One Tire and Service to EHS Cheerleading team to assist with the growth of the program.

Conference leave requests in accordance with Board policy for staff members as recommended by the administration on the December 19, 2022 listings. (Codified File 2223-84)

Submission of the following grants: Community Foundation of Elkhart County Mishler Brown Grant hosted by Carrie Berghoff of Community Foundation of Elkhart County for the Agriculture department in the amount of \$50,000 and NRA Foundation hosted by Friends of the NRA for the Elkhart High School (EHS) Air Force Junior Reserve Officer Training Corps (AFJROTC) in the amount of \$12,000. (Codified File 2223-85)

Employment of the following three (3) certified staff members, effective on dates indicated:

- Laurie Kaiser – grade 6 at Osolo, 1/9/23
- Monica Shankle – special education at Beardsley, 1/10/23
- William Simmons – math at West Side, 1/9/23

Resignation of the following three (3) certified staff members on dates indicated:

- Aaron Elias – social studies at Pierre Moran, 12/22/22
- Russell Horst – science at Elkhart High, 12/22/22
- Kathryn Lane – language arts at Elkhart High, 12/22/22

Employment of the following one (1) classified employee on date indicated:

- Suzanne Tufts – secretary at ESC, 12/19/22

Retirement of the following one (1) classified employee on date indicated:

- Loria Mayes – executive assistant, 3/3/23 with 42 Years of Service

Unpaid leave extension for the following one (1) classified employee on dates indicated:

- Lisa Swartzell-Guerra – food service at Riverview, beginning 11/3/22 and ending 12/15/22

Resignation of the following one (1) classified employee on date indicated:

- Kevin Havens – custodian at West Side, 3/31/23

Conference  
Leave Requests

Grants

Personnel Report

Certified  
Employment

Certified  
Resignations

Classified  
Employment

Classified  
Retirement

Classified Unpaid  
Leave

Classified  
Resignation

Superintendent Steve Thalheimer informed the Board this was the second week of the surveys and encouraged community members to go to ECS's website to take the surveys. All students in grades 7 through 12 will be taking the student surveys this week during their advisory period.

Demographic and Feasibility Study

By unanimous action, the Board approved the purchase of 10 new passenger buses through the State Cooperative Purchasing program. The recommended purchase includes three special needs, 72 passenger buses with three wheelchair hook ups, 1,000 pound Braun lift and air-conditioning; three 78 passenger front engine conventional buses; and four 84 passenger rear engine transit buses for a total of \$1,589,653.00. Twenty buses will be traded outright reducing our fleet by ten buses. (Codified File 2223-86)

Bus Purchase

By unanimous action, the Board awarded the bid for Fuel for 2023 to Ceres Solutions, as the most responsive and most responsible bidder. Later in the meeting, Jon Chevalier, director of transportation, received confirmation that Ceres Solutions would honor the fixed pricing quoted in their fuel bid. (Codified File 2223-87)

Fuel Bid for 2023

Brad Sheppard, assistant superintendent of instruction, presented a proposed new course offering for the 2023-2024 school year: Advanced Placement Precalculus, for Board review. (Codified File 2223-88)

New Course Offering

The Board received a financial report from Kevin Scott, chief financial officer, for the period January 1 – November 30, 2022. The Board found the report to be in order.

Financial Report

Mr. Scott reported the excess levy appeal for roughly \$1.2 million dollars was approved by the DLGF. This is a permanent adjustment (we will receive annually) to the property tax amount we raise, and will help us with the higher fuel costs, higher bus purchase costs, and increased driver wages. The approval is certainly a positive outcome of the 2023 budget process.

The Board received an insurance update for the month of November 2022. Mr. Scott reported November claims were higher this month but still trending \$564,000 less than last year.

Insurance Update

An audience member Kerry Mullet, Elkhart Teachers' Association president, informed the Board they have a happy teaching staff. She thanked the Board and the bargaining team for a great bargaining season. Lots of good things are taking place this pay period including this year's bargaining increases, insurance premium holiday, and the Teacher Appreciation Grant stipends.

From the Audience

Ms. Mullet thanked all the staff in the administration building, especially the "unsung heroes" including Chris Romanetz, certified

payroll; Maggie Logano, director of human resources; Loria Mayes, executive assistant; Cliff Ziebold, manager of enterprise application services; and the many others who worked tirelessly to ensure each staff member got their accurate income adjustment.

In closing, Ms. Mullet wished everyone a Merry Christmas.

Audience members Mayor Rod Roberson and Mrs. Regina Roberson thanked the administration and Board for their words of comfort and for allowing them to house the memorial services for the Mayor's brother, Garvin Roberson, at North Side Gymnasium, a place Garvin was most connected. In closing, they presented some donations to ECS, in Garvin Roberson's memory, to the Board president and noted the family is requesting any further donations be made to EHS Athletics and or the Elkhart County Humane Society.

Board members expressed their sympathy and thanked Mayor and Mrs. Roberson for sharing.

Dr. Thalheimer asked the director of transportation to provide a status update on the bus driver shortage from last week. Mr. Chevalier informed the Board the transportation department had a lot of illness last week with sixteen drivers absent due to illness; there were six drivers out sick today. He affirmed ECS bus drivers are dedicated employees who care about our students. Most were able to return to work this week, some wearing masks to protect themselves and students from potentially getting sick, in order to make sure our students get to school safely. Mr. Chevalier said, "I couldn't be more proud."

From the  
Administration

In response to Board inquiry, Mr. Chevalier explained last week was the "perfect storm" and it was simply not feasible to get students to school safely; there was just too much sickness. He further explained when bus drivers are absent, all of the transportation employees who hold a CDL step up to cover routes including the routers, supervisors, dispatchers, trainers, and director of transportation. Mr. Chevalier assured Board members they are doing everything they can to get kids to school, all while keeping them safe.

All Board members thanked Mr. Chevalier and the transportation department employees for their efforts.

Dr. Thalheimer thanked Board members Rocky Enfield and Babette Boling for their service, always being child centered, and supporting ECS efforts as a district.

From the  
Superintendent

Dr. Thalheimer wished everyone a safe and happy holiday break.

Mrs. Babette Boling remarked on her time serving on the Board stating it was a pleasure and honor to work with Dr. Thalheimer and the rest of the Board members.

From the Board

Mr. Enfield remarked about his time serving on the Board stating it was a pleasure to serve with Dr. Thalheimer and the rest of the Board members.

All Board members expressed their gratitude and thanked Mr. Enfield and Mrs. Boling for their service to ECS.

Board member Kellie Mullins recognized Loria Mayes who is retiring with 42 years of service.

The meeting adjourned at approximately 8:47 a.m.

Adjournment

APPROVED:

---

Dacey S. Davis, President

---

Troy E. Scott, Vice President

---

Douglas K. Weaver, Secretary

---

Babette S. Boling, Member

---

Roscoe L. Enfield, Jr., Member

---

Kellie L. Mullins, Member

---

Anne M. VonDerVellen, Member

School	Fundraising Activity Description/Purpose	Date(s) of Activity	Date Submitted	Sponsor(s)
Elkhart High - Yearbook	Yearbook is hosting a "Sponsor a Day" calendar for the month of February. The amount of the donation is based on the calendar day. Ex: February 3rd costs \$3 to sponsor. Previous ad sales from first semester were lower than expected and this will help offset the low sales.	2/1/2023 - 2/28/2023	12/20/2022	Amy Stine
	<b>Please note the following fundraisers are presented for confirmation only.</b>			





**FOOD SERVICES**

1135 KENT STREET • ELKHART, IN 46514  
PHONE: 574-262-5551



**ELKHART COMMUNITY SCHOOLS**

J.C. RICE EDUCATIONAL SERVICES CENTER  
2720 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5500

DATE: December 16, 2022  
TO: Steve Thalheimer  
Board of School Trustees  
FROM: Pam Melcher  
RE: Donation Approval

A donation of \$704.00 was given to pay negative balances at Bristol, Pinewood, Eastwood, Daly, Feeser, Riverview, Cleveland, North Side, West Side and Pierre Moran.

I am requesting approval from the Board of School Trustees to accept this donation.

Mary Church  
520 South West Blvd  
Elkhart IN 46514-2016





**FOOD SERVICES**

1135 KENT STREET • ELKHART, IN 46514  
PHONE: 574-262-5551



**ELKHART COMMUNITY SCHOOLS**

J.C. RICE EDUCATIONAL SERVICES CENTER  
2720 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5500

DATE: January 5, 2023  
TO: Steve Thalheimer  
Board of School Trustees  
FROM: Pam Melcher  
RE: Donation Approval

An Anonymous donation of \$940.00 was given to pay negative food balances throughout the Corporation.


I am requesting approval from the Board of School Trustees to accept this donation.

**ELKHART COMMUNITY SCHOOLS**

**Elkhart, Indiana**

DATE: January 5, 2023

TO: Dr. Steve Thalheimer, Superintendent

FROM: Dr. Bradley Sheppard 

RE: **Conference Leave Requests**  
**January 10, 2023 - Board of School Trustees Meeting**

**The following requests for excused absences are recommended for approval:**

2022 - 2023 CONFERENCES	EXPENSES	SUBSTITUTE
<p><b>INDIANA STEM EDUCATION CONFERENCE 2023</b></p> <p>A group of us are presenting on the Pathful Career &amp; College Readiness system purchased with the 3E grant. We will also attend classes to help build STEM curriculum associated with the 3E grant requirements.</p> <p>West Lafayette, IN</p> <p>January 12, 2023 (1 day's absence)</p> <p>ELIZABETH DAVIDSON - ESC/HELIC (2-4)</p> <p>JASON INMAN - TECH SERVICES (2-6)</p> <p>GREG STOVER - ETI (1-3)</p> <p>LAUREN VANGOY - ETI (1-3)</p>	<p align="center">\$648.75</p> <p align="center"><i>3E Grant</i></p> <p align="center"><i>3E Grant</i></p> <p align="center"><i>3E Grant</i></p> <p align="center"><i>3E Grant</i></p>	<p align="center">\$0.00</p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p>
<p><b>INDIANA COUNCIL OF ADMINISTRATORS OF SPECIAL EDUCATION</b></p> <p>Shape practices to improve the quality of education for all students to empower and support special education educators. The information will be shared with special educators through meetings and newsletters.</p> <p>Indianapolis, IN</p> <p>February 1 - 3, 2023 (3 day's absence)</p> <p>LINDSEY COX - ESC (4-12)</p> <p>SHIRLEY ELLIOTT - ESC (1-4)</p> <p>ANTHONY ENGLAND - ESC (3-10)</p> <p>ELIZABETH GINGERICH - BRISTOL (2-5)</p>	<p align="center">\$3,930.20</p> <p align="center"><i>Federal Medicaid</i></p> <p align="center"><i>Federal Medicaid</i></p> <p align="center"><i>Federal Medicaid</i></p> <p align="center"><i>Federal Medicaid</i></p>	<p align="center">\$0.00</p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p>
<p><b>2023 HASTI/ICTM CONFERENCE</b></p> <p>HASTI/ICTM features over 100 sessions and workshops in science and math spanning three days along with an Exhibit Hall featuring leaders in the STEM industry.</p> <p>Indianapolis, IN</p> <p>February 12 - 14, 2023 (2 day's absence)</p> <p>BILLIE JO ETCHASON - ESC/HELIC (2-4)</p> <p>DODIE NORRIS - ESC/HELIC (0-0)</p>	<p align="center">\$735.13</p> <p align="center"><i>Title IV, FY23</i></p> <p align="center"><i>Title IV, FY23</i></p>	<p align="center">\$0.00</p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p>
<p><b>MACUL 2023 CONFERENCE</b></p> <p>MACUL offers a variety of sessions on instruction, technology, and best practices on implementation for teachers at all levels. Attending will allow me to find and learn about new ideas which can be used to support teachers in Elkhart. I'll share these ideas on the Instructional Technology blog, YouTube channel, and through PD we develop with the Technology Ambassador group.</p> <p>Detroit, MI</p> <p>March 16 - 17, 2022 (2 day's absence)</p> <p>ELIZABETH DAVIDSON - ESC/HELIC (1-3)</p>	<p align="center">\$1,325.00</p> <p align="center"><i>Title IV, FY23</i></p>	<p align="center">\$0.00</p> <p align="center"><i>N/A</i></p>

BILLIE JO ETCHASON - ESC/HELIC (3-6)	Title IV, FY23	N/A
	<b>\$6,639.08</b>	<b>\$0.00</b>
2022 YEAR-TO-DATE EDUCATION FUNDS	\$22,516.62	\$2,755.00
2023 YEAR-TO-DATE EDUCATION FUNDS	\$7,419.68	\$95.00
2022 YEAR-TO-DATE OTHER FUNDS	\$198,529.66	\$6,175.00
2022 YEAR-TO-DATE ADJUSTMENTS	-\$2,547.75	\$0.00
2023 YEAR-TO-DATE OTHER FUNDS	\$22,626.52	\$1,425.00
2023 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
<b>GRAND TOTAL</b>	<b>\$248,544.73</b>	<b>\$10,450.00</b>

*(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school year.)*



**HUMAN RESOURCES**

\*\*\*\*\*

**ELKHART**  
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: DR. STEVEN THALHEIMER**  
**FROM: MS. MAGGIE LOZANO**  
**DATE: JANUARY 10, 2023**

**PERSONNEL RECOMMENDATIONS**

**CERTIFIED**

- a. **New Certified Staff** – We recommend the following new certified staff for employment in the 2022-23 school year:

<b>Victor Castillo</b>	<b>Freshman Division/World Language</b>
<b>Samantha Pairan</b>	<b>Pinewood/Kindergarten</b>
<b>Amber Teall</b>	<b>Bristol/Grade 3</b>

- b. **Administrative Appointment** - The administration recommends confirmation of the following administrative appointment effective January 9, 2023:

<b>David Burden</b>	<b>Bristol/Assistant Principal</b>
---------------------	------------------------------------

- c. **Retirement** – We report the retirement of the following employees:

<b>Laurie Ritchie</b>	<b>Daly/Grade</b>	<b>34 Years of Service</b>
<b>Steve Starzyk</b>	<b>Elkhart High/Social Studies</b>	<b>33 Years of Service</b>

- d. **Leave** – We recommend the approval of an unpaid medical leave for the following employee:

<b>Rebecca Milnes</b>	<b>Pierre Moran/Art</b>
Begin: 1/9/23	End: 3/31/23

- e. **Resignation** – We report the resignation of the following employees:

<b>Kellie Heuermann</b>	<b>North Side/Science</b>
Began: 8/29/22	Resign: 12/22/22

**Shawn Johnson**  
Began: 8/30/21

**Pierre Moran/Assistant Principal**  
Resign: 1/13/23

**Alexandra Sturgill**  
Began: 5/2/22

**Roosevelt/Grade 5**  
Resign: 1/13/23

**CLASSIFIED**

- a. **New Hires** – We recommend regular employment of the following classified employees:

**Andrea Garcia**  
Began: 10/31/22

**ESC/Secretary**  
PE: 12/29/22

**Latell Washington**  
Began: 11/1/22

**Osolo/Custodian**  
PE: 1/4/23

- b. **Retirement** - We report the retirement of the following classified employee:

**Thomas Labuziensi**  
Began: 4/1/13

**WVPE/Development Director**  
Retire: 4/3/23  
10 Years of Service

- c. **Leave** – We recommend an unpaid leave for the following employees:

**Viola Flicker**  
Begin: 1/18/23

**Elkhart High/Food Service**  
End: 3/31/23

**Lisa Swartzell-Guerra**  
Begin: 12/16/22

**Riverview/Food Service**  
End: 2/14/23

- d. **Resignation** – We report the resignation of the following classified employees:

**Jennifer Geers**  
Began: 10/15/12

**Elkhart High/Registered Nurse**  
Resign: 1/20/23

**Katherine Gilpin**  
Began: 8/5/19

**Transportation/Bus Driver**  
Resign: 12/21/22

**Elizabeth Gilvin**  
Began: 4/26/17

**Elkhart High/Food Service**  
Resign: 12/21/22



e. **Termination** – We recommend the termination of the following classified employee:

**Joanna Pizana**

Began: 9/13/21

**Transportation/Bus Driver**

End: 1/10/23

Policy: 3139.01S



RESOLUTION OF THE BOARD OF SCHOOL TRUSTEES  
ELKHART COMMUNITY SCHOOLS

The Board of School Trustees authorizes the Superintendent to issue written preliminary notice of the Board’s consideration of nonrenewal to those administrators in the school corporation whose contracts may not be renewed as recommended by the Superintendent.

Passed and adopted by the Board of School Trustees of the Elkhart Community Schools this 10<sup>th</sup> day of January, 2023

Signed this 10<sup>th</sup> day of January, 2023.

AYE

NAY


BOARD OF SCHOOL TRUSTEES, ELKHART COMMUNITY SCHOOLS

Attest: \_\_\_\_\_, Secretary  
Board of School Trustees



# SCHOOL CALENDAR: July 2023 – June 2024

JULY 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## JULY

## JANUARY

**1/1-1/5/24**: Winter Recess – ALL SCHOOLS CLOSED  
 [1/8/24]: School resumes after Winter Break  
**1/15/24**: Martin Luther King, Jr Day – ALL SCHOOLS CLOSED

JANUARY 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	[8]	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

17 teacher days/17 student days

AUGUST 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## AUGUST

**8/14/23**: Full day pre-session for teachers – non student day  
**8/15/23**: Full day pre-session for teachers – non student day  
**8/16/23**: Full day pre-session for teachers – non student day  
**8/17/23**: Students' first day – full day for all students

## FEBRUARY

**2/1/24**: eLearning/Staff PD  
**2/16-2/19/24**: Presidents' Recess – ALL SCHOOLS CLOSED

FEBRUARY 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

19 teacher days/19 student days

SEPTEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## SEPTEMBER

**9/4/23**: Labor Day – ALL BUILDINGS CLOSED  
**9/26/23**: eLearning/Staff PD

## MARCH

**3/6/24**: eLearning/Staff PD  
**\*3/6/24: SAT School Day**  
*participants are expected to come to school in-person for testing*  
**3/15/24**: End of 3<sup>rd</sup> Grading Period/Midterm (47 days)

MARCH 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

21 teacher days/21 student days

OCTOBER 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## OCTOBER

**10/13/23**: End of 1<sup>st</sup> Grading Period/Midterm (41 days)  
**10/23-10/24/23**: Elementary and Secondary P/T Conferences (evening hours)  
**10/25/23**: Elementary and Secondary P/T Conferences (morning hours) and eLearning for all students  
**10/26-10/30/23**: Fall Recess – ALL SCHOOLS CLOSED

## APRIL

**4/1-4/5/24**: Spring Break – ALL SCHOOLS CLOSED  
**4/11/24**: Kindergarten Kick-off (Kindergarten Registration runs April 8-May 5)  
**4/16/24**: eLearning/Staff PD

APRIL 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

17 teacher days/17 student days

NOVEMBER 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## NOVEMBER

**11/22-11/24/23**: Thanksgiving Recess – ALL SCHOOLS CLOSED

## MAY

**5/27/24**: Memorial Day – ALL BUILDINGS CLOSED  
**5/31/24**: Last day for students and teachers (49 days)

MAY 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

22 teacher days/22 student days [96 teacher days/96 student days]

DECEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## DECEMBER

**12/7/23**: eLearning/Staff PD  
**12/21/23**: End of 2<sup>nd</sup> Grading Period/1<sup>st</sup> Semester (43 days)  
**12/22 – 12/29/23**: Winter Recess – ALL SCHOOLS CLOSED

## JUNE

**6/3/24**: In the event an eLearning day cannot be utilized for a closure during the school year, school would be in session in person on this day

JUNE 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DRAFT to Board of School Trustees: 12/15/22

15 teacher days/15 student days [88 teacher days/84 student days]

184 teacher days/180 student days